

CARLOS MOUAWAD, ESQ.

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□ EDUCATION

Florida International University (FIU) College of Law

Miami, FL

Juris Doctor, 2022

Aug 2019 – May 2022

GPA: 3.04

Honors:

Deans List: Spring 2020, Fall 2021

CALI Excellence for the Future Award Fall 2021: Family Law – <https://cali.org/award/331CF600>

University of Miami

Coral Gables, FL

Paralegal Certificate

Aug 2018 – Nov 2018

Purdue University

West Lafayette, IN

Bachelor of Science in Industrial Engineering

Aug 2014 – May 2018

Certificate of Entrepreneurship and Innovation

□ PROFESSIONAL EXPERIENCE

The Law Offices of Patrick L. Cordero

Miami, FL

Modification Specialist / Paralegal

Oct 2018 – Jun 2019

- Underwent rigorous training in modification department to assist new/existing clients with advice
- Communicated with lenders on the borrower's behalf
- Requested documents from clients per lenders' requests
- Obtained two-hundred executed final modifications for client case closure from previous cases
- Worked closely with the Chapter 13 Bankruptcy department
- Represented law firm as modification specialist on their live TV program ("Consultas Con Cordero")

Legal Assistant / Externship

Jun 2021 – Jul 2021

- Worked primarily in the Chapter 13 Bankruptcy Department of the firm
- Assisted clients regarding their pending deficiency judgments
- Met with clients and assisted the lead bankruptcy attorney in obtaining documentation and all relevant client information
- Communicated with the Trustee's Office on behalf of clients
- Created and Filed Chapter 13 Bankruptcy Plans on behalf of clients with Attorney supervision
- Amended Chapter 13 Plans
- Worked primarily on pre-confirmed and confirmed bankruptcy cases
- Attended attorney-client meetings on cases I took part in
- Drafted Motions to Modify and Motions to Amend Bankruptcy Petitions
- Drafted Letters of Explanation on behalf of clients for the Trustee
- Worked closely with attorney Stephen Parra to create a more efficient system to communicate with clients and with the Trustee on behalf of clients

Cedir Inc. – Cedars Motors

Doral, FL

Assistant to Vice President

May 2017 – Aug 2017

- Took documents needing notarization to a notary public
- Delivered all the necessary documentation to container shipping companies
- Developed a filing system for automobile invoices
- Created Excel sheet containing vehicle purchase costs and selling prices for profit margin analyzation

Social Media and Website Management Intern

May 2018 – Aug 2018

- Converted pdf automobile specifications into text files
- Communicated alterations and additional information with the website developer
- Monitored all aspects of newly optimized website
- Analyzed website traffic and made recommendations
- Began and managed the company's social media campaign
- Communicated content to include in weekly posts to the advertising agency

Premier Auto Detailing & Wash

West Lafayette, IN

Consulting

Dec 2017 – May 2018

- Generated ideas/advice on how to increase the number of cars detailed per hour
- Tested and implemented a scan-based car-tracking system developed by our team
- Improved working conditions and optimized workflow by allowing managers to monitor employee accountability and see real time performance data for each employee

☐ LANGUAGES

- English: Fluent in reading, writing, and speaking
- Spanish: Fluent in reading, writing, and speaking

☐ COLLEGIATE / HIGH SCHOOL INVOLVEMENT

Florida International University College of Law

Miami, FL

- Intellectual Property Law
- Trademark Law
- Fashion and Design Law
- International Intellectual Property Seminar
 - Heavily researched and conducted an in-depth comparative analysis of United States Copyright Law and European Union Copyright Law on the issue of why affording copyright protection for works created by artificial intelligence systems benefits society in the long run

Purdue University

West Lafayette, IN

- Society of Hispanic Professional Engineers (SHPE Purdue)
- Purdue Paintball Team
- Purdue Jiu Jitsu Club
- Honor Society Member

Gulliver Preparatory

Miami, FL

- Gulliver Preparatory Engineering Team
- Gulliver Preparatory Robotics Team
- Gulliver Preparatory Swim Team
- Gulliver Preparatory Track & Field Team